

Title: STOCKTON ON TEES SAFEGUARDING ADULTS COMMITTEE		Meeting No:
Date: Thursday 20 November 2008	Location: Room F, Education Centre, Norton	Duration: 9.30 - 11.30am

Present:

Liz Hanley - Chair

Lorraine Goude

Sean McEneany

Steve Phillips

Strategic Commissioner, SBC

SBC, Contracts Manager

SBC, Head of Adult Operations

Team Leader, Older People South

Pat Haslam Professional Head of SW (mental health)
Oonagh McGeever ISA Manager, Stockton on Tees PCT

Glenda Adey Provider Rep, Direct Health Care Homecare,

(domiciliary providers)

Liz Abbott Emergency Duty Team Mike Egan Senior Nurse, TEWV

Cllr. Ann McCoy Councillor, SBC Cabinet Member

Cllr. Ann Cains Home Safety Association
Janet Hayes Training Manager, SBC
Sandra Thompson Matron, NT&H Trust
Toni Gibson Victim Support

Note Taker:

Margaret Deighton

Para No			Action
	Apologies:		
	Christine Wharton Peter Smith Margaret Brett Mike Warters Paul Green Jocelyn McIntyre	CSCI, Regulation Manager Personalisation Manager, SBC Senior Nurse, TEWV Connextions Adult Protection Coordinator, Principal Adult Education	

	Non Attenders:	
	Peter Kelly Lisa Livingstone Rose Hammond Betty Gunn Cleveland Police NTPCT, Public Health Choices Choices First Contact	
	Introductions were made - Sean McEneany informed the meeting that he is going to be attending the Committee in his role as lead of Safeguarding Adults for operational services.	
1.	Minutes of the last meeting Agreed as true record.	
2.	Matters Arising 2.1 Terms of Reference Enquiry was made as to the number of members required to ensure the committee is quorate, this will be agreed within the Teeswide Forum. 2.2 Nominated Attendees Each organisation to review own membership.	
3.	Activity Update Stockton / Teeswide Stockton has the largest population within the Tees area; this is shown in the number of referrals being received by Adult Protection administrators in the last quarter. There has been a large increase in the number of Mental Health assaults / physical disabilities, request was made for a representative from Mental Health to attend a future meeting to discuss how as an organisation they tackle abuse. Comparative numbers per 1,000 populations between authorities were requested.	LH/MD
4.	Annual Report 2007/08 Draft in hand, information is still required re training statistics per organisation. Report to be presented to January Committee.	PG
5.	MCA Post Pat Haslam updated the meeting. Ann Workman, ISA Manager is looking at the job description and job specification. The post will support the Adult Protection process. It is envisaged that appointment will be made towards the top of pay scale due to the role of the position.	

6.	Training Plan 2008/09 Yearly analysis of e-learning was presented, this was broken down by establishment, it clearly showed which organisations were accessing the e-learning site. A further audit is planned for larger organisations, to investigate as to which training packages are being used. SBC have to prove that they are offering training packages to organisations, even if they opt to use a different method of training. TEWV — Training issues will be picked up with Margaret Brett. Mike Egan explained TEWV do have their own training packages in place, but will look at staff doing the e-learning training as extra. NTHT — Workbook training package in place which staff complete. PCT — Have own training package on intranet for staff to access but is only a small module. Suggested that Andrew Smyth be invited to Committee meeting to discuss further PCT training. Level II Training SBC have secured more training courses; these will run in the new year, waiting lists have now been arranged as dates are over subscribed. Pat Haslam informed the meeting that equivalent level II training is been offered by Northumbria University as part of LPQ Framework.	LH/MD
7.	Operational Issues Sean reported that there is no specific issues for this meeting, but will check with all operational managers prior to future meetings.	SMcE
8	Teeswide Adult Protection Procedures Review Work ongoing to streamline and make user friendly then will be in position to be signed off.	
9	Teeswide Safeguarding Board Proposal Draft terms f reference for current steering group are in place, waiting for outcome of consultation of the No Secrets Policy. SBC looking to audit systems of Safeguarding, work is ongoing. TEMPUS agency to reinforce SBC position through a focused audit of current processes. Sean McEneany is nominated as operational lead.	
10	Report to Joint Executive Committee (Tees PCTs) Report written by Anne Moore / Avril Rhodes. To be presented to PCT Boards in December, this reinforces multi agency working and in principal a senior nurse role to become available across 4 Tees wide PCTs. Discussions took place as to the role and remit of this new	

14	Date & Time of Next Meeting Thursday 15 January 2009, 9.30am to be held in Room F, Education Centre, Junction Road	
13	Any other business There was no further business.	
12	CSCI National Safeguarding Survey Discussions took place around this important piece of work. In the short-term, it will focus on priorities, and will help to keep a high profile. To be on the agenda for next meeting. Feedback is required. PG/LH/SP to hold further discussions.	LH/MD All
11	Safeguarding Adults DoH Consultation Events organised for December 2 nd and 4 th , Invitations have been sent out. Good response by SBC/PCT. Any feedback and comments to be forwarded to LH / PG. Copy of invitations to be sent to Committeemembers.	LH/MD
	post, number of issues were raised – looking for acceptance in principal so funding can be arranged. Liz Hanley to follow up with Anne Moore to keep members informed.	LH