



Title: STOCKTON ON TEES SAFEGUARDING ADULTS COMMITTEE		Meeting No:																												
Date: Thursday 20 November 2008	Location: Room F, Education Centre, Norton	Duration: 9.30 - 11.30am																												
Present:																														
<table border="0"> <tr> <td>Liz Hanley - Chair</td> <td>Strategic Commissioner, SBC</td> </tr> <tr> <td>Lorraine Goude</td> <td>SBC, Contracts Manager</td> </tr> <tr> <td>Sean McEneaney</td> <td>SBC, Head of Adult Operations</td> </tr> <tr> <td>Steve Phillips</td> <td>Team Leader, Older People South</td> </tr> <tr> <td>Pat Haslam</td> <td>Professional Head of SW (mental health)</td> </tr> <tr> <td>Oonagh McGeever</td> <td>ISA Manager, Stockton on Tees PCT</td> </tr> <tr> <td>Glenda Adey</td> <td>Provider Rep, Direct Health Care Homecare, (domiciliary providers)</td> </tr> <tr> <td>Liz Abbott</td> <td>Emergency Duty Team</td> </tr> <tr> <td>Mike Egan</td> <td>Senior Nurse, TEWV</td> </tr> <tr> <td>Cllr. Ann McCoy</td> <td>Councillor, SBC Cabinet Member</td> </tr> <tr> <td>Cllr. Ann Cains</td> <td>Home Safety Association</td> </tr> <tr> <td>Janet Hayes</td> <td>Training Manager, SBC</td> </tr> <tr> <td>Sandra Thompson</td> <td>Matron, NT&H Trust</td> </tr> <tr> <td>Toni Gibson</td> <td>Victim Support</td> </tr> </table>			Liz Hanley - Chair	Strategic Commissioner, SBC	Lorraine Goude	SBC, Contracts Manager	Sean McEneaney	SBC, Head of Adult Operations	Steve Phillips	Team Leader, Older People South	Pat Haslam	Professional Head of SW (mental health)	Oonagh McGeever	ISA Manager, Stockton on Tees PCT	Glenda Adey	Provider Rep, Direct Health Care Homecare, (domiciliary providers)	Liz Abbott	Emergency Duty Team	Mike Egan	Senior Nurse, TEWV	Cllr. Ann McCoy	Councillor, SBC Cabinet Member	Cllr. Ann Cains	Home Safety Association	Janet Hayes	Training Manager, SBC	Sandra Thompson	Matron, NT&H Trust	Toni Gibson	Victim Support
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Note Taker: Margaret Deighton																														
Para No		Action																												
	Apologies: <table border="0"> <tr> <td>Christine Wharton</td> <td>CSCI, Regulation Manager</td> </tr> <tr> <td>Peter Smith</td> <td>Personalisation Manager, SBC</td> </tr> <tr> <td>Margaret Brett</td> <td>Senior Nurse, TEWV</td> </tr> <tr> <td>Mike Warters</td> <td>Connexions</td> </tr> <tr> <td>Paul Green</td> <td>Adult Protection Coordinator,</td> </tr> <tr> <td>Jocelyn McIntyre</td> <td>Principal Adult Education</td> </tr> </table>	Christine Wharton	CSCI, Regulation Manager	Peter Smith	Personalisation Manager, SBC	Margaret Brett	Senior Nurse, TEWV	Mike Warters	Connexions	Paul Green	Adult Protection Coordinator,	Jocelyn McIntyre	Principal Adult Education																	
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6.	<p>Training Plan 2008/09</p> <p>Yearly analysis of e-learning was presented, this was broken down by establishment, it clearly showed which organisations were accessing the e-learning site. A further audit is planned for larger organisations, to investigate as to which training packages are being used. SBC have to prove that they are offering training packages to organisations, even if they opt to use a different method of training.</p> <p><u>TEWV</u> – Training issues will be picked up with Margaret Brett. Mike Egan explained TEWV do have their own training packages in place, but will look at staff doing the e-learning training as extra.</p> <p><u>NTHT</u> – Workbook training package in place which staff complete.</p> <p><u>PCT</u> – Have own training package on intranet for staff to access but is only a small module. Suggested that Andrew Smyth be invited to Committee meeting to discuss further PCT training.</p> <p>Level II Training</p> <p>SBC have secured more training courses; these will run in the new year, waiting lists have now been arranged as dates are over subscribed.</p> <p>Pat Haslam informed the meeting that equivalent level II training is been offered by Northumbria University as part of LPQ Framework.</p>	LH/MD
7.	<p>Operational Issues</p> <p>Sean reported that there is no specific issues for this meeting, but will check with all operational managers prior to future meetings.</p>	SMcE
8	<p>Teeswide Adult Protection Procedures Review</p> <p>Work ongoing to streamline and make user friendly then will be in position to be signed off.</p>	
9	<p>Teeswide Safeguarding Board Proposal</p> <p>Draft terms of reference for current steering group are in place, waiting for outcome of consultation of the No Secrets Policy.</p> <p>SBC looking to audit systems of Safeguarding, work is ongoing. TEMPUS agency to reinforce SBC position through a focused audit of current processes.</p> <p>Sean McEneaney is nominated as operational lead.</p>	
10	<p>Report to Joint Executive Committee (Tees PCTs)</p> <p>Report written by Anne Moore / Avril Rhodes. To be presented to PCT Boards in December, this reinforces multi agency working and in principal a senior nurse role to become available across 4 Tees wide PCTs.</p> <p>Discussions took place as to the role and remit of this new</p>	

	<p>post, number of issues were raised – looking for acceptance in principal so funding can be arranged. Liz Hanley to follow up with Anne Moore to keep members informed.</p>	LH
11	<p>Safeguarding Adults DoH Consultation Events organised for December 2nd and 4th, Invitations have been sent out. Good response by SBC/PCT. Any feedback and comments to be forwarded to LH / PG. Copy of invitations to be sent to Committeemembers.</p>	LH/MD
12	<p>CSCI National Safeguarding Survey Discussions took place around this important piece of work. In the short-term, it will focus on priorities, and will help to keep a high profile. To be on the agenda for next meeting. Feedback is required. PG/LH/SP to hold further discussions.</p>	LH/MD All
13	<p>Any other business There was no further business.</p>	
14	<p>Date & Time of Next Meeting Thursday 15 January 2009 , 9.30am to be held in Room F, Education Centre, Junction Road</p>	